



OFFICE OF THE  
TOWN ADMINISTRATOR

# TOWN OF VERNON

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## TOWN OF VERNON

### CONTRACT #1006-6/13/12

### SUMMER FOOD SERVICE PROGRAM

### INVITATION TO BID

Sealed bid proposals for the furnishing of unitized meals to be served to children participating in the Summer Food Service (SFSP) will be received at the office of the Town Administrator, Vernon Town Hall (Memorial Building), 14 Park Place, Vernon, Connecticut 06066 until 12:00 PM on 6/13/12 at which time proposals will be opened and read aloud publicly. Proposal forms and specifications may be obtained at the office of the Town Administrator from 9:00 AM until 4:30 PM, Monday through Wednesday; Thursday 9:00 AM until 7:00 PM and Fridays 9:00 AM until 1:00 PM or anytime online at <http://www.vernon-ct.gov/legal-notices> with reference to Contract #1006-6/13/12.

All questions about the proposal should be directed to John D. Ward, Town Administrator, by e-mail at [jward@vernon-ct.gov](mailto:jward@vernon-ct.gov), with copies to Alan Slobodien, by e-mail at [aslobodien@vernon-ct.gov](mailto:aslobodien@vernon-ct.gov), no later than 3:30 PM, June 8, 2012. Answers to all so received questions shall be posted by June 11, 2012 on the Town's website under the bid section at <http://www.vernon-ct.gov/legal notices> with reference to Contract #1006-6/13/12.

All Bidders must be approved Connecticut State Department of Education Food Service Management Companies. Three (3) copies of all proposals should be submitted in a sealed envelope with "BID DOCUMENT – DO NOT OPEN – CONTRACT #1006-6/13/12" clearly marked on the outside of the envelope, to: John D. Ward, Town Administrator, Town of Vernon, 14 Park Place, 3<sup>rd</sup> Floor, Vernon, Connecticut 06066 by 12:00 PM; at which time proposals shall be opened and read aloud publicly. E-mailed bids will not be accepted.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this proposal; if it is deemed to be in the best interest of the Town.

John D. Ward  
Town Administrator