

LEGAL NOTICE

TOWN OF VERNON

CONTRACT #1005-06/05/12

RFP

TIME AND ATTENDANCE SYSTEM

INVITATION TO BID

The Town of Vernon, Connecticut, is seeking written responses to a Request for Proposal for the purchase of a Time and Attendance System (“RFP”). Proposals must be submitted to John D. Ward, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, Vernon, CT 06066 by 12:00 PM on June 5th, 2012 at which time proposals shall be opened and read aloud publicly.

Proposal instructions and details can be obtained by visiting the Town of Vernon website at <http://www.vernon-ct.gov/legal-notices> and selecting **Contract #1005**. All questions about the proposals should be directed to Aaron Nash, GIS Coordinator by email at anash@vernon-ct.gov; no later than 1:00 PM on Tuesday, May 29th, 2012. Answers to all so received questions will be posted on the Town’s website under the bid section at <http://www.vernon-ct.gov/legal-notices> with the **Contract # 1005-06/05/12** by May 31st, 2012.

Five (5) copies of all proposals must be submitted in sealed envelopes marked “Proposal for Time and Attendance System- Contract #1005-06-05-12.”

The selected company must meet all municipal, state and federal Affirmative Action and Equal Opportunity practices and requirements. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

John D. Ward
Town Administrator