

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, MARCH 3, 2009
7:30 P.M.

A.) PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZEN'S FORUM

B.) PUBLIC HEARING

C.) PRESENTATION

Proclamation presented by Mayor Jason L. McCoy declaring the week of March 8, 2009 as Girl Scout Week here in the Town of Vernon.

Presentation by Town Planner Len Tundermann on the Tankerhoosen - A Key Inland Watershed. Copies of the Executive Summary are included for your review.

D.) CONSENT AGENDA ITEMS

- C 1. Request for Tax Refunds Prior Years and Current Year.** (A copy of the memorandum from Carol L. Nelson, Collector of Revenue to John D. Ward, Town Administrator dated 02-23-09 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES ONE (1) TAX REFUND TOTALLING \$546.60 FOR THE PRIOR YEARS, AND SIX (6) TAX REFUNDS TOTALLING \$1,368.79 FOR THE CURRENT YEAR, AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED FEBRUARY 23, 2009 TO JOHN D. WARD, TOWN ADMINISTRATOR.

- C 2. Request the Town Council approve a bid waiver for the software GeoTMS.** (A copy of a memorandum to Mayor Jason L. McCoy and the Town Council dated 02-26-09 is included for your review.)

PROPOSED MOTION:

THE TOWN COUNCIL, IN ACCORDANCE WITH CHAPTER XII, SECTION 9, OF THE VERNON TOWN CHARTER, DETERMINES THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE BID PROCEDURE FOR ENTERING INTO A CONTRACT WITH THE VENDOR GEOTMS TO SUPPLY A SOFTWARE UPGRADE, WITH MAINTENANCE AND TRAINING, TO THE TOWN OF VERNON. AFTER INVESTIGATION, THIS SUPPLIER IS FOUND TO MATCH THE SPECIFIC NEEDS OF VERNON AND THE COSTS OF SAME.

- C 3. Request the Town Council endorse the selection of Cardinal Engineering and authorize the Mayor to sign the Consultant Agreement between the Town of Vernon and Cardinal Engineering for the West Main Street Bridge Design.** (Copy of a memorandum from Terry McCarthy, Town Engineer to John D. Ward, Town Administrator dated 02-23-09; copy of a memorandum from John D. Ward, Town Administrator to Mayor Jason L. McCoy and the Town Council dated 02-26-09; and a copy of the Cardinal Engineering contract are included in your packet.)

PROPOSED MOTION:

THE TOWN COUNCIL IN ACCORDANCE WITH CHAPTER XII, SECTION 9, OF THE TOWN CHARTER, DETERMINES THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE BID PROCEDURE FOR ENTERING INTO A CONTRACT WITH THE CONTRACTOR CARDINAL ENGINEERING AND AUTHORIZES MAYOR JASON L. MCCOY TO EXECUTE THE CONTRACT FOR DESIGN SERVICES FOR THE WEST MAIN STREET BRIDGE PROJECT BETWEEN THE TOWN OF VERNON AND CARDINAL ENGINEERING FOR THE DESIGN PHASE OF THE WEST MAIN STREET BRIDGE PROJECT IN THE AMOUNT OF \$239,900.00.

- C 4. Request the Town Council authorize the Mayor to sign the Social Service Block Grant #146-SBG-34/08DSS5002BG.** (A copy of the grant and a copy of a letter from Grant Contract Administrator Phyllis McManus, State of Connecticut, Social Services dated 02-25-09 are included for your review.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR JASON L. MCCOY TO EXECUTE ALL DOCUMENTS FOR THE STATE OF CONNECTICUT, DEPARTMENT OF SOCIAL SERVICE GRANT #146-SBG-34/08DSS5002BG, IN THE AMOUNT OF \$44,354.00 FOR A PERIOD BEGINNING 10-10-08 THRU 09-30-10.

- C 5. Request the Town Council send to Public Hearing “An Ordinance Amending the Vernon Code on Buildings and Building Regulations.** (A copy of the proposed ordinance is attached for your review, along with a memorandum from John D. Ward, Town Administrator to Mayor Jason L. McCoy and the Town Council dated 02-26-09.)

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTION SIX OF THE VERNON TOWN CHARTER, ENTITLED “PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES”, HEREBY SCHEDULES A PUBLIC HEARING REGARDING AN ORDINANCE ENTITLED “AN ORDINANCE AMENDING THE VERNON CODE ON BUILDINGS AND BUILDING REGULATIONS”, AT 7:35 PM ON TUESDAY, MARCH 17, 2009, IN THE COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO RECEIVE COMMENTS AND QUESTIONS RELATIVE TO THE PROPOSED ORDINANCE.

- C 6. Request the Town Council approve a bid waiver for software purchases recommended by the Town Attorney.** (Copy of memorandum from John D. Ward, Town Administrator to Mayor Jason L. McCoy and the Town Council members dated 02-27-09 is included for your review)

PROPOSED MOTION:

THE TOWN COUNCIL IN ACCORDANCE WITH CHAPTER XII, SECTION 9, OF THE TOWN CHARTER, DETERMINES THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE BID PROCEDURE FOR THE PURCHASE OF THE SOFTWARE LISTED ON DATA PROCESSING DIRECTORS LIST DATED 02-27-2009 WITH MAINTENANCE AND TRAINING, TO THE TOWN OF VERNON. AFTER INVESTIGATION, THESE SUPPLIERS ARE FOUND TO MATCH THE SPECIFIC NEEDS OF VERNON AND THE COSTS OF SAME.

E.) IDENTIFICATION OF ADDITIONAL AGENDA ITEMS

F.) PENDING BUSINESS

G.) NEW BUSINESS

- 1. Requested written update of activities by the Zoning Enforcement Officer as requested by Town Council Member Mark Etre.** (Agenda item request dated February 11, 2009 from Council Member Etre is included in the Council packet for your review.) Zoning Enforcement Officer Abraham Ford to be present for comment and questions.

PROPOSED MOTION:

No motion is proposed.

- 2. Request the Town Council endorse a selection, based on the results of the RFQ for State Advocacy/Lobbyist Services dated January 26, 2009.** (A copy of a memorandum dated 02-26-09 to Mayor Jason L. McCoy and Town Council from John D. Ward, Town Administrator, along with a copy of the RFQ is included in your packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY ENDORSES THE SELECTION OF THE FIRM OF _____ AND AUTHORIZES THE MAYOR TO ENTER INTO NEGOTIATIONS FOR A ONE-YEAR CONTRACT FOR UP TO \$30,000.00 WITH AN OPTION FOR THREE ONE-YEAR EXTENSIONS AND TO EXECUTE SAME. THE COUNCIL FURTHER AUTHORIZES THE MAYOR TO ENTER INTO NEGOTIATIONS FOR AND TO EXECUTE A ONE-YEAR CONTRACT WITH AN OPTION OF THREE ONE-YEAR EXTENSIONS FOR UP TO \$30,000.00 WITH EITHER OF THE ALTERNATE CHOICES IF A CONTRACT CAN NOT BE SIGNED WITH THE COUNCIL'S FIRST CHOICE.

H.) INTRODUCTION OF ORDINANCES

I.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED

J.) DISCUSSION OF ADDITIONAL AGENDA ITEMS

K.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 17, 2009 AND THAT MINUTES OF SAID MEETING BE APPROVED.

L.) EXECUTIVE SESSION

M.) INFORMATIONAL ITEMS

1. January, 2009 monthly report for the Vernon Youth Services Bureau as submitted by Alan Slobodien, Director.
2. December, 2008 monthly report for the Vernon Town Clerk as submitted by Bernice Dixon, Town Clerk.
3. January, 2009 monthly report for the Vernon Town Clerk as submitted by Bernice Dixon, Town Clerk.