

September 2, 2008

**APPROVED MINUTES  
VERNON TOWN COUNCIL  
REGULAR MEETING  
TOWN HALL 3<sup>RD</sup> FLOOR, COUNCIL CHAMBERS  
14 PARK PLACE  
TUESDAY, SEPTEMBER 2, 2008  
7:30 P.M.**

**A) PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**Present:** Daniel Anderson, Bill Campbell, Daniel Champagne, Bill Fox, Marie Herbst, Nancy E Herold, Brian R. Motola, Pauline Schaefer, Diane Wheelock, Michael A. Winkler

**Absent:** Mark Etre, Peggy A. Jackle,

**Entered During Meeting:**

**Also Present:** Mayor Jason L. McCoy, Interim Town Administrator John Ward, Recording Secretary Jill Kentfield

**CITIZEN'S FORUM:**

Polly Schaefer, 1A Fox Hill Drive: Spoke about her concerns with the Town Administrator's decision with regard to ethics and the fact Town Council cannot take up these matters. She also expressed her concerns regarding Ms. Wheelock's position as the Mayor's Executive Assistant.

Marie Herbst, 245 Brandy Hill Rd: Provided Town Council Members with information regarding paragraph 2 in section 13.1 "Conduct of Employees." Based on this information she informed Town Council members that they have the authority to place the ethical issue regarding Ms. Wheelock's position as the Mayor's Executive Assistant as an agenda item.

Harold Cummings, Chair Republican Party: Spoke regarding the Journal Inquirer article where Council Member Wheelock is quoted as stepping down as a member of the Town Council. Council Member Wheelock also sent a letter to the Republican Party informing them she was stepping down as a Council Member and requested they find a replacement. The Republican Party conducted a search and had several resumes submitted. Interviews of candidates will take place on September 3, 2008. The next Republican Party meeting will take place on September 10, 2008 and they hope to have recommendations for one to two candidates to replace the two members resigning.

Tom Didio, Vernon Democratic Party: Spoke about his concerns regarding the appointment of Diane Wheelock as Administrative Assistant to the Mayor. He made a request of the Town Council to call for her resignation as a Town Council Member.

Citizen's forum closed at 8:11 PM

**(7:40PM) MOVE TO RECESS THE TOWN COUNCIL MEETING UNTIL COMPLETION OF THE PUBLIC HEARING ON BOND ORDINANCES #B-08-01 and #B-08-02.**

Council Member Champagne seconded by Council Member Campbell made a motion to recess the Town Council meeting until completion of the public hearing on bond ordinances B-08-01 and B-08-02. Motion carried unanimously.

**B) PUBLIC HEARING: (7:45 P.M.)**

**(A.) Public Hearing to receive comments and questions relative to Ordinance #B-08-01 entitled "An Ordinance Appropriating \$1,182,000 for Replacement of Phoenix Street Bridge and Authorizing the Issue of \$1,182,000 Bonds and Notes to Finance the Appropriation". Public Hearing to begin on September 2, 2008 at 7:35 P.M., 14 Park Place, Town Hall Memorial Building, 3<sup>rd</sup> Floor, Council Chambers.** (Ordinance/Resolution attached)

**(B.) Public Hearing to receive comments and questions relative to Ordinance #B-08-02 entitled "An Ordinance Appropriating \$3,320,000 for Replacement of Main Street Bridge and Authorizing the Issue of \$3,320,000 Bonds and Notes to Finance the Appropriation". Public Hearing to begin on September 2, 2008 at 7:35 P.M., 14 Park Place, Town Hall Memorial Building, 3<sup>rd</sup> Floor, Council Chambers.** (Ordinance/Resolution attached)

Mr. Luddecke called the Public Hearing to Order and provided an explanation of the project costs.

September 2, 2008

William Smith, 30 Fernwood Drive: Urged the Town Council Members to pass this ordinance and have the work completed as soon as possible.

Discussion took place.

Council Member Herbst asked that the Mayor's office provide a brief synopsis of actual costs regarding the bridge replacement. The Mayor's office will provide information once it has been approved by the Elections Enforcement Commission.

Council Member Wheelock, seconded by Council Member Schaefer made a motion to waive the reading of the Legal Notice as posted on the exterior board and board outside the Town Clerk's Office and advertised in the Journal Inquirer on Wednesday, August 27, 2008. Motion carried unanimously.

**ADJOURN PUBLIC HEARING AND RECONVENE TOWN COUNCIL MEETING.**

**Public Hearing closed (8:09 PM)**

Council Member Wheelock seconded by Council Member Schaefer made a motion to adjourn the Public Hearing and reconvene the Town Council meeting.

**C) PRESENTATION:**

**NONE**

**D) CONSENT AGENDA ITEMS:**

- C** 1. Request for Tax Refunds – Current Year.
- C** 2. Request that the Town Council approve the reappointment of Anthony P. Zappola, as a regular member of the Risk Management Advisory Committee.
- C** 3. Request that the Town Council approve the Mayor's appointment of Bill Walach, as a regular member of the Vernon Arts Commission.
- C** 4. Request that the Town Council approve the budget amendment(s) for Fiscal Year 2007-2008 and 2008-2009 as provided by James Luddecke, Finance Officer.

Council Member Wheelock seconded by Council Member Motola made a motion to approve the consent agenda items as with one correction: Mr. Walach was listed as "U," it should read "D". Motion carried unanimously with correction.

**NEW BUSINESS (CONSENT ITEMS)**

- 1. Request for Tax Refunds – Current Year.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated August 22, 2008 to John Ward, Interim Town Administrator, is in the packet.)  
**Appendix A**

**PROPOSED MOTION:**

**THE TOWN COUNCIL APPROVES TAX REFUNDS FOR THE CURRENT YEAR IN THE AMOUNT OF \$7865.71 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED AUGUST 22, 2008 TO JOHN WARD, INTERIM TOWN ADMINISTRATOR.**

Council Member Wheelock seconded by Council Member Motola made a motion to approve the Tax refunds for the current year in the amount of \$7865.71. Motion carried unanimously.

- 2. Request that the Town Council approve the reappointment of Anthony P. Zappola, of 66 Brimwood Drive, Vernon (R), as a regular member of the Risk Management Advisory Committee for a term to expire on August 31, 2011.** (Resume is included in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF ANTHONY P. ZAPPOLA, AS A REGULAR MEMBER OF THE RISK MANAGEMENT COMMITTEE FOR A TERM TO EXPIRE ON AUGUST 31, 2011.**

Council Member Wheelock seconded by Council Member Motola made a motion to approve the reappointment of Anthony P. Zappola as a regular member of the Risk Management Advisory Committee. Motion carried unanimously.

3. **Request that the Town Council approve the Mayor's appointment of Bill Walach, 12 Mountain Street, Vernon (D) , as a regular member of the Vernon Arts Commission, for an indefinite term.** (Resume is included in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S APPOINTMENT OF BILL WALACH, AS A REGULAR MEMBER OF THE VERNON ARTS COMMISSION FOR AN INDEFINITE TERM.**

Council Member Wheelock seconded by Council Member Motola made a motion to approve the Mayor's appointment of Bill Walach as a regular member of the Vernon Arts Commission. Council Member Wheelock asked for a correction to change Mr Walach's status to "D". Motion carried unanimously with correction.

4. **Request that the Town Council approve the budget amendment(s) for fiscal year 2007-2008 and 2008-2009 as provided by James Luddecke, Finance Officer.** (A copy of the budget amendments are in the packet.) **Appendix B**

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE BUDGET AMENDMENT REQUESTS #95 for FISCAL YEAR 2007-2008 and #1, #2 for 2008-2009 AS OUTLINED IN BUDGET AMENDMENT FORMS AS PROVIDED BY THE FINANCE OFFICER.**

Council Member Wheelock seconded by Council Member Motola made a motion to approve the budget amendment requests #95 for fiscal year 2007-2008 and #1 and 2 for FY 2008-2009. Motion carried unanimously.

**E) IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:**

Council Member Wheelock provided information from the Housing Authority regarding the status of the houses on Village Street.

**F) PENDING BUSINESS:**

1. **Town Council nomination and election of Mayor Pro Tempore (Deputy Mayor) to fill the vacancy as a result of the resignation of Diane Wheelock, as the Mayor Pro Tempore.** (Copy of letter of resignation of Diane Wheelock attached).

**MOTION TO COME FROM THE FLOOR**

Council Member Champagne seconded by Council Member Campbell made a motion to elect Brian Motola as Mayor Pro Tempore to fill the vacancy. Motion carried unanimously.

**G) NEW BUSINESS:**

1. **Request that the Town Council schedule a Public Hearing for September 16, 2008 to receive comments and questions regarding the renewal of Ordinance #220 entitled "An Ordinance Exempting Certain Activities of Charitable, Religious or Non-Profit Organizations from Taxation".** (Memorandum from John Ward, Interim Town Administrator to Mayor Jason McCoy, dated August 28, 2008, and a copy of Ordinance #220 are included in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING FOR CONSIDERATION OF RENEWAL OF ORDINANCE 220, "AN ORDINANCE EXEMPTING CERTAIN ACTIVITIES OF CHARITABLE, RELIGIOUS OR NON-PROFIT ORGANIZATIONS FROM TAXATION," AT 7:35 P.M. ON SEPTEMBER 16, 2008 AT VERNON TOWN HALL, 14 PARK PLACE AND THE TOWN ADMINISTRATORS IS TO TAKE SUCH ACTION AS IS NECESSARY TO SCHEDULE SAID HEARING.**

Council Member Motola seconded by Council Member Champagne made a motion to schedule a public hearing for September 15, 2008 to receive comments and questions regarding the renewal of Ordinance #220 entitled "An Ordinance Exempting Certain Activities of Charitable, Religious or Non-Profit Organizations from taxation. Discussion took place. Council Member Motola, seconded by Council Member Champagne made a motion for a friendly amendment to read into the record the

time and place (7:35 PM at Vernon Town Hall, 14 Park Place) the Public Hearing will take place. Motion carried unanimously with amendment.

2. **Request the Town Council approve 584 feet of additional reconstruction work to the one-way section of High Street.** (Copy of Memorandum from Jim Luddecke, Finance Officer to John Ward, Interim Town Administrator dated August 27, 2008, a copy of quoted work from VMS Construction to George Fetko, Director of Public Works dated August 5, 2008 and memorandum from John Ward, Interim Town Administrator dated August 28, 2008 are attached for your review)

**PROPOSED MOTION**

**RESOLVED, THE TOWN COUNCIL HEREBY APPROVES THE DESIGNATION OF \$152,000.00 IN THE TOWN AID ROAD FUND FOR THE RECONSTRUCTION OF THE HIGH STREET ONE-WAY SECTION. THE SOURCE OF THE FUNDING WILL BE \$63,200.00 FROM THE TOWN AID FOR ROADS GRANT; AND \$88,800.00 FROM THE CONNECTICUT HOUSING PARTNERSHIP PROGRAM GRANT. UPON COMPLETION OF THE PROJECT, ANY REMAINING FUNDS IN SAID DESIGNATION WILL BE REMOVED AND RESTORED TO THE TOWN AID ROAD FUND BALANCE.**

Council Member Motola seconded by Council Member Champagne made a motion to approve 584 feet of additional reconstruction work to the one-way section of High Street. Motion carried unanimously.

**H) INTRODUCTION OF ORDINANCES:**

**NONE**

**I) ACTION ON ORDINANCES PREVIOUSLY PRESENTED:**

1. **Report on the action taken by the Planning and Zoning Commission at its meeting on Thursday, August 21, 2008, relative to 8-24 referrals.**
2. **Town Council deliberation and decision on adoption of ordinances.**

**Mayor recommends the appropriation and action on proposed ordinance.**

**PROPOSED MOTION # 1A:**

**THE TOWN COUNCIL HEREBY ADOPTS THE PROVISIONS OF BOND ORDINANCE B-08-01, "AN ORDINANCE APPROPRIATING \$1,182,000 FOR THE REPLACEMENT OF THE PHOENIX STREET BRIDGE AND AUTHORIZING THE ISSUE OF \$1,182,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."**

Council Member Motola, seconded by Council Member Champagne made a motion to adopt the provisions of Bond Ordinance B-08-01 "An ordinance appropriating \$1,182,000 for the replacement of the Phoenix Street Bridge and authorizing the issue of \$1,182,000 bonds and notes to finance the appropriation." Motion carried unanimously.

**PROPOSED MOTION # 1B:**

**THE TOWN COUNCIL HEREBY RESOLVES THAT A REFERENDUM BE HELD PURSUANT TO THE PROVISIONS OF CHAPTER XII, SECTION 12 OF THE TOWN CHARTER, TO BE HELD ON NOVEMBER 4, 2008, TO APPROVE OR DISAPPROVE THE FOLLOWING ENTITLED ORDINANCE:**

**"AN ORDINANCE APPROPRIATING \$1,182,000 FOR THE REPLACEMENT OF THE PHOENIX STREET BRIDGE AND AUTHORIZING THE ISSUE OF \$1,182,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."**

The wording of the question shall be as follows:

**"SHALL THE TOWN OF VERNON APPROPRIATE \$1,182,000 FOR THE REPLACEMENT OF THE PHOENIX STREET BRIDGE AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?"**

Voters approving said ordinance shall vote "yes" and voters opposing said ordinance shall vote "no". Voting shall take place between the hours of 6:00 A.M. and 8:00 P.M. at the polling places of the Town. Property owners who are *not* registered voters shall vote at the Town Hall, 14 Park Place, Vernon, Connecticut, between the hours of 6:00 AM and 8:00

September 2, 2008

**PM. Absentee ballots will be available from the Town Clerk's office. The Town Clerk shall cause notice of said referendum to be published and posted.**

Council Member Motola, seconded by Council Member Champagne made a motion to approve the above motion for a referendum to be held on November 4, 2008 to approve or disapprove ordinance # B-08-01 regarding the replacement of the Phoenix Street Bridge and authorizing the issue of \$1,182,000 in bonds and notes to finance the appropriation. Motion carried unanimously.

**Mayor recommends the appropriation and action on proposed ordinance.**

**PROPOSED MOTION # 2A:**

**THE TOWN COUNCIL HEREBY ADOPTS THE PROVISIONS OF BOND ORDINANCE B-08-02, "AN ORDINANCE APPROPRIATING \$3,320,000 FOR THE REPLACEMENT OF THE MAIN STREET BRIDGE AND AUTHORIZING THE ISSUE OF \$3,320,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."**

Council Member Motola, seconded by Council Member Champagne made a motion to adopt the provisions of Bond Ordinance B-08-02 "An ordinance appropriating \$3,320,000 for the replacement of the Main Street Bridge and authorizing the issue of \$3,320,000 bonds and notes to finance the appropriation." Motion carried unanimously.

**PROPOSED MOTION # 2B:**

**THE TOWN COUNCIL HEREBY RESOLVES THAT A REFERENDUM BE HELD PURSUANT TO THE PROVISIONS OF CHAPTER XII, SECTION 12 OF THE TOWN CHARTER, TO BE HELD ON NOVEMBER 4, 2008, TO APPROVE OR DISAPPROVE THE FOLLOWING ENTITLED ORDINANCE:**

**"AN ORDINANCE APPROPRIATING \$3,320,000 FOR THE REPLACEMENT OF THE MAIN STREET BRIDGE AND AUTHORIZING THE ISSUE OF \$3,320,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."**

**The wording of the question shall be as follows:**

**"SHALL THE TOWN OF VERNON APPROPRIATE \$3,320,000 FOR THE REPLACEMENT OF THE MAIN STREET BRIDGE AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?"**

**Voters approving said ordinance shall vote "yes" and voters opposing said ordinance shall vote "no". Voting shall take place between the hours of 6:00 A.M. and 8:00 P.M at the polling places of the Town. Property owners who are *not* registered voters shall vote at the Town Hall, 14 Park Place, Vernon, Connecticut, between the hours of 6:00 AM and 8:00 PM. Absentee ballots will be available from the Town Clerk's office. The Town Clerk shall cause notice of said referendum to be published and posted.**

Council Member Motola, seconded by Council Member Champagne made a motion to approve the above motion for a referendum to be held on November 4, 2008 to approve or disapprove ordinance # B-08-02 regarding the replacement of the Main Street Bridge and authorizing the issue of \$3,320,000 in bonds and notes to finance the appropriation. Discussion took place. Motion carried unanimously.

**J) DISCUSSION OF ADDITIONAL AGENDA ITEMS:**

**None**

**K) ADOPTION OF MINUTES:**

**PROPOSED MOTION #1:**

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 19, 2008 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

Council Member Motola seconded by Council Member Champagne made a motion to approve the minutes of the regular Town Council meeting of August 19, 2008. Council Member Winkler made a motion for amendments to add page numbers onto the minutes, along with changing page 5 #8 motion to reflect the fact that Council Member Winkler made the original motion seconded by Council Member Etre. Motion carried unanimously with amendments.

**PROPOSED MOTION #2**

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL MEETING OF AUGUST 25, 2008 AND THAT THE MINUTES OF SAID MEETING BE APPROVED.**

Council Member Motola seconded by Council Member Champagne made a motion to approve the minutes of the special Town Council meeting of August 25, 2008. Council Member Herbst made a motion for amendments to change the title to "Special Town Council Meeting" along with adding her request of the Administration to contact the Planning and Zoning Commission to correct their minutes to reflect the referral made by the Administration, not the Town Council. Motion carried with amendments, Council Members Motola, Champagne and Anderson abstained.

**L) EXECUTIVE SESSION:**

**APPENDIX C**

**1. PROPOSED MOTION**

**CONSISTENT WITH THE CONNECTICUT FREEDOM OF INFORMATION ACT, THE TOWN COUNCIL HEREBY MOVES TO GO INTO EXECUTIVE SESSION REGARDING A PERSONNEL MATTER, SPECIFICALLY, THE POSITION OF BUILDING OFFICIAL AND THE FOLLOWING INDIVIDUALS ARE INVITED TO ATTEND: JOHN WARD, INTERIM TOWN ADMINISTRATOR, AND PETER HOBBS, BUILDING OFFICIAL.**

Council Member Motola seconded by Council Member Campbell made a motion to go into executive session to approve the motion regarding a personnel matter, specifically the position of Building Official.

**2. PROPOSED MOTION**

**CONSISTENT WITH THE CONNECTICUT FREEDOM OF INFORMATION ACT, THE TOWN COUNCIL HEREBY MOVES TO GO INTO EXECUTIVE SESSION REGARDING A PERSONNEL MATTER, SPECIFICALLY, THE EXECUTIVE ASSISTANT AND THE FOLLOWING INDIVIDUALS ARE INVITED TO ATTEND: JOHN WARD, INTERIM TOWN ADMINISTRATOR, AND DIANE WHEELOCK, EXECUTIVE ASSISTANT.**

**3. PROPOSED MOTION**

**CONSISTENT WITH THE CONNECTICUT FREEDOM OF INFORMATION ACT, THE TOWN COUNCIL HEREBY MOVES TO GO INTO EXECUTIVE SESSION REGARDING CONTRACT NEGOTIATIONS, SPECIFICALLY, THE INTERIM TOWN ADMINISTRATOR. THE FOLLOWING INDIVIDUALS ARE INVITED TO ATTEND: JIM LUDDECKE, FINANCE OFFICER.**

**M) INFORMATIONAL ITEMS:**

1. Minutes of the Board of Education Special Meeting from August 18, 2008.
2. Copy of the Police Department Monthly Report from July 2008.

**ADJOURNMENT ( \_\_\_\_\_ PM)**

Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ made a motion to adjourn the meeting. Motion carried unanimously.

Received: September 4, 2008  
Approved: October 7, 2008

Respectfully Submitted,  
Jill Kentfield  
Recording Secretary

  
James E. Krupinski, Asst



# TOWN OF VERNON

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OFFICE OF THE  
COLLECTOR OF REVENUE  
CAROL S. NELSON -CCMC

TO: John Ward, Acting Town Administrator  
FROM: Carol S. Nelson, Collector of Revenue  
DATE: August 22, 2008  
SUBJECT: Refunds for Town Council Approval

**PRIOR YEARS:** None

**CURRENT YEAR:**

Baumann, Charles T Jr or Charles T .....	73.58
Assessor's Correction - Out of State – Florida	
Bicknell, Sandra G.....	24.23
Assessor's Correction – Out of State – Calif.	
Bidwell, Daniel B or Eileen W .....	50.27
Assessor's Correction – Sold Vehicle	
Blanchard, Judith W .....	195.61
Paid Bill Twice	
Bosse, Cyris D or Odette V.....	17.57
Assessor's Correction – Junked/Totaled	
Courtois, Paul M.....	16.96
Assessor's Correction – Sold Vehicle	
D J Griffin Enterprises.....	18.47
Assessor's Correction – Sold Vehicle	
DJ Griffin Enterprises.....	43.91
Assessor's Correction – Sold Vehicle	

## Appendix A (cont)

Refunds	2
8/22/2008	
Donofrio, Donald or Elaine.....	59.95
Assessor's Correction – Sold Vehicle	
Fisher, Alan D.....	11.51
Assessor's Correction – Sold Vehicle	
Franz, Eric J.....	134.74
Assessor's Correction – Out of State – OH	
Honda Lease Trust.....	191.98
Assessor's Correction – Sold Vehicle	
Honda Lease Trust.....	324.00
Assessor's Correction – Sold Vehicles (2)	
Honda Lease Trust.....	293.71
Assessor's Correction – Sold Vehicles (3)	
Honda Lease Trust.....	272.82
Assessor's Correction – Sold Vehicles (2)	
Honda Lease Trust.....	517.18
Assessor's Correction – Sold Vehicle	
Iza-Kanahuati, Samia.....	31.80
Assessor's Correction – Sold Vehicle	
Kermode, Michael.....	4.54
Assessor's Correction – Sold Vehicle	
Krepcio, John P Jr.....	26.04
Assessor's Correction – Sold Vehicle	
Krutt, Samuel D.....	94.77
Assessor's Correction – Sold Vehicle	
Larson, Wayne P.....	101.14
Assessor's Correction – Sold Vehicle	
Lavigne, Mark & Rogers LLC, Trustee.....	2,194.69
Closing attorney paid – refund to seller McCloskey	
Leonard, D Michael III.....	42.09
Assessor's Correction – Out of State – NY	
Li Xiaoguang.....	24.83
Assessor's Correction – Sold Vehicle	
Mason, Thomas.....	5.15

Appendix A (cont)

Refunds  
8/22/2008

3

Assessor's Correction – Sold Vehicle	
McNulty, Gordon C or Denise A .....	33.00
Assessor's Correction – Sold Vehicle	
Montanye, Mary L.....	1,442.39
Refinance – paid by old mortgage co. in error and at closing	
Moody, Brian C.....	90.84
Assessor's Correction – Veteran's exemption	
Nissan Infiniti LT .....	478.42
Assessor's Correction – Junked/Totaled	
Nissan Infiniti LT .....	775.17
Assessor's Correction – Sold Vehicle	
Nitsche, David W Jr or Laura R .....	15.14
Assessor's Correction – Sold Vehicle	
Salters, Robert J or Mary C .....	59.05
Assessor's Correction – Sold Vehicle	
Schneider, Walter C or Ethel R.....	17.26
Assessor's Correction – Sold Vehicle	
Stears, Goldie C or Brown, Jeffrey A.....	69.04
Paid twice	
Stone, Pamela J and Gary F .....	3.94
Assessor's Correction – Sold Vehicle	
Valli, Karen H or Allen A Jr .....	79.64
Assessor's Correction – Sold Vehicle	
Williams, Palma S.....	30.28
Assessor's Correction – Junked/Totaled	

**(0) Prior Overpayments .....** \$ 0  
**(37) Current Overpayments.....** \$ 7,865.71

Appendix B

**Budget Amendment Request** **CONSENT #4**

Total Amount Requested: \$67,095.98 Fiscal Year 2007 - 2008 Date: September 2, 2008

<b>To: Finance Officer</b>	<b>From (Department):</b> <u>Education</u>	<b>Amendment #:</b> <u>95</u>
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Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Fund Balance		100	31200	67,095.98
<b>"FROM" Subtotal:</b>				<b>\$ 67,095.98</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Education	Education	10990330	58900	67,095.98
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 67,095.98</b>

No. 1 *COMMENTS CONCERNING BUDGET AMENDMENT REQUEST*  
 To appropriate the reimbursement from the School Use Activity fund for actual custodial overtime wage expenditures. Corresponding deposits of \$67,095.98 have been made to the General Fund.

	1	2	3	4
Balance in account for which funds are requested:	88,645.15			
Original appropriation in account:	44,151,520.00			
Plus or minus prior amendments:	1,135,682.00			
Amount of appropriation to date:	45,287,202.00	-	-	-

James M. Luddecke  August 27, 2008  
**Department Head** **Signature** **Date**

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

Appendix B (cont)

8/28/2008

TOWN OF VERNON

ADDITIONAL APPROPRIATIONS FROM GENERAL FUND BALANCE  
FISCAL YEAR 2007 - 2008

Date	Description	#	Pass Through	Additional Appropriation	Total
06/03/08	Tax Refunds - Prior year tax refunds	54	-	15,000.00	15,000.00
06/17/08	Compensated Absences Reserve - Building Inspection	57	70,080.00	-	70,080.00
	Compensated Absences Reserve - Engineering	58	70,930.00	-	70,930.00
	Compensated Absences Reserve - DPW Administration	59	32,851.00	-	32,851.00
	Compensated Absences Reserve - DPW General Maintenance	59	35,714.00	-	35,714.00
	Compensated Absences Reserve - Assessment	59	2,425.00	-	2,425.00
	Police - Special services pay	60	64,600.00	-	64,600.00
	Recreation - Donations and refunds	64	7,122.16	-	7,122.16
	Recreation - Fees collected for leagues / rentals	65	7,827.00	-	7,827.00
	Unemployment compensation	66	-	12,000.00	12,000.00
	Planning - application fees	66	7,320.00	-	7,320.00
07/15/08	Town Clerk - Farmland Preservation: 4 months	85	51,038.00	-	51,038.00
	Recreation - Programs wages and fees	86	43,403.00	-	43,403.00
	Recreation - Program refunds	86	3,058.00	-	3,058.00
08/19/08	Town Clerk - Farmland Preservation: 1 month	89	12,896.00	-	12,896.00
	Education - Excess cost grants for special education	94	1,135,682.00	-	1,135,682.00
09/02/08	Education - School use activity reimbursement	95	67,095.98	-	67,095.98
<b>Totals to Date:</b>			\$ 1,826,341.96	\$ 931,702.34	\$ 2,758,044.30
			<i>Original Budget:</i>		72,792,144.00
			<i>Revised Budget:</i>		\$ 75,550,188.30
<b>Balance brought forward:</b>			\$ 1,826,341.96	\$ 931,702.34	\$ 2,758,044.30

Appendix B (cont)

**Budget Amendment Request**

Total Amount Requested: \$119.99 Fiscal Year 2008 - 2009 Date: August 7, 2008

To: Finance Officer From (Department): Collector of Revenue Amendment #: 2

Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
	General Fund			100.00
Collector of Revenue	Maintenance of Office Equipment	10114146	54330	19.99
<b>"FROM" Subtotal:</b>				<b>\$ 119.99</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Collector of Revenue	Other Office Equip & Machinery	10114146	57829	119.99
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 119.99</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1.	Safety recall of 5 year old HP fax machine. HP offered a \$100 rebate towards purchase of a new model. Rebate check has been applied for and when received, it will be deposited in the General Fund. New fax machine has been purchased per the requirement of the rebate offer.

	1	2	3	4
Balance in account for which funds are requested:				
Original appropriation in account:				
Plus or minus prior amendments:				
Amount of appropriation to date:				

Carol S. Nelson Carol S. Nelson 8/07/08  
 Department Head Signature Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

## Appendix B (cont)

8/28/2008

## TOWN OF VERNON

ADDITIONAL APPROPRIATIONS FROM GENERAL FUND BALANCE  
FISCAL YEAR 2007 - 2008

Date	Description	#	Pass Through	Additional Appropriation	Total
1/22/08	Building Inspection - Forms; engineering; & legal notices	20	-	5,500.00	5,500.00
	Elections - To cover excess costs	21	6,954.00	3,354.00	10,308.00
	Registrars - Tables, chairs, and carriers for elections	22	-	2,000.00	2,000.00
	Fire Department - Expedition vehicle / ATV slide in unit	23	-	40,800.00	40,800.00
	Engineering - Hand held GPS unit	24	-	5,585.00	5,585.00
	Adult Education Building - Security cameras	25	-	4,500.00	4,500.00
	Executive & Administration - CCM fee	26	-	10,024.00	10,024.00
	Pension - Town contribution	27	-	110,000.00	110,000.00
					-
03/04/08	Police - Electronic speed monitoring units (3)	28	13,385.00	-	13,385.00
	Elections - Election supply carriers (8)	29	7,000.00	-	7,000.00
	Town Clerk - Farmland preservation reimbursement	30	70,876.00		70,876.00
					-
05/06/08	Youth Services - KIDSAFE CT program	31	6,250.00	-	6,250.00
					-
04/01/08	Primary - Payroll and custodial fees	34	-	1,392.00	1,392.00
					-
04/22/08	Referendum - Fiscal year 2008/09 budget	37	-	8,030.00	8,030.00
					-
05/06/08	Recycling - Collection containers for office paper	46	10,000.00	-	10,000.00
	Recreation - Instructors; sporting goods; benches; CT water refund	47	11,753.27	-	11,753.27
	Recreation - R.E.K. After School Program; Field trips	48	47,932.00		47,932.00
	Recreation - Trips to baseball game / Ski program	49	9,548.00		9,548.00
					-
<b>Totals to Date:</b>			<b>\$ 214,299.82</b>	<b>\$ 904,702.34</b>	<b>\$ 1,119,002.16</b>
<i>Original Budget:</i>					<i>72,792,144.00</i>
<i>Revised Budget:</i>					<i>\$ 73,911,146.16</i>
<b>Balance brought forward:</b>			<b>\$ 214,299.82</b>	<b>\$ 904,702.34</b>	<b>\$ 1,119,002.16</b>

Appendix B (cont)

8/28/2008

TOWN OF VERNON

ADDITIONAL APPROPRIATIONS FROM GENERAL FUND BALANCE  
FISCAL YEAR 2007 - 2008

Date	Description	#	Pass Through	Additional Appropriation	Total
11/20/07	Capital Improvements - DPW pavement roller & trailer	1	\$ -	20,000.00	\$ 20,000.00
12/11/07	Capital Improvements - DPW skid steer loader	3	-	25,000.00	25,000.00
	Capital Improvements - DPW 12-ton trailer	3	-	18,560.00	18,560.00
	Capital Improvements - Police electrical protective system	6	-	31,048.00	
	Capital Improvements - Police Expedition and cruiser	7	-	60,647.34	
	Capital Improvements - Parks basketball standards	8	-	5,200.00	
	Capital Improvements - Parks outdoor grills	8	-	2,650.00	
					-
12/18/07	Capital Improvements - Police records mgt. software	9	-	\$ 24,725.00	
01/08/08	Capital Improvements - Roadway improve. Group # 1	4	-	202,587.00	202,587.00
	Capital Improvements - Parks rotary mower; auger; grinder	10	-	17,700.00	
	Capital Improvements - Parks (1) dump truck; (2) PU trucks	10	-	53,000.00	
	Recreation - Fees collected for special events / refunds	12	16,434.00	-	16,434.00
	Recreation - Donation for Fox Hill Tower supervisor	12	1,300.00	-	1,300.00
	Parks - special events	13	2,624.76	-	2,624.76
	Recreation Programs - refunds	13	8,742.79	-	8,742.79
	Aquatics - Fee collected for swim team coaches	13	1,500.00	-	1,500.00
	Unemployment compensation	15	-	12,000.00	12,000.00
	Capital Improvements - Vernon Avenue bridge	18	-	30,400.00	30,400.00
					-
01/22/08	Capital Improvement Education - Repair Central Adm. Building	16	-	200,000.00	200,000.00
	DPW Recycling - Leaf grinding at compost site	19	-	10,000.00	10,000.00
<b>Totals to Date:</b>			<b>\$ 30,601.55</b>	<b>\$ 713,517.34</b>	<b>\$ 744,118.89</b>
<i>Original Budget:</i>					72,792,144.00
<i>Revised Budget:</i>					\$ 73,536,262.89
<b>Balance brought forward:</b>			<b>\$ 30,601.55</b>	<b>\$ 713,517.34</b>	<b>\$ 744,118.89</b>

Appendix B (cont)

**Budget Amendment Request**

Total Amount Requested: \$119.99 Fiscal Year 2008 - 2009 Date: August 7, 2008

<b>To: Finance Officer</b>	From (Department): <b>Collector of Revenue</b>	Amendment #: <b>2</b>
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Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
	General Fund			100.00
Collector of Revenue	Maintenance of Office Equipment	10114146	54330	19.99
<b>"FROM" Subtotal:</b>				<b>\$ 119.99</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Collector of Revenue	Other Office Equip & Machinery	10114146	57829	119.99
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 119.99</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1.	Safety recall of 5 year old HP fax machine. HP offered a \$100 rebate towards purchase of a new model. Rebate check has been applied for and when received, it will be deposited in the General Fund. New fax machine has been purchased per the requirement of the rebate offer.

	1	2	3	4
Balance in account for which funds are requested:				
Original appropriation in account:				
Plus or minus prior amendments:				
Amount of appropriation to date:	-	-	-	-

Carol S. Nelson Carol S. Nelson 8/07/08  
**Department Head** Signature Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

Appendix B (cont)

**Budget Amendment Request**

Total Amount Requested: \$179.00 Fiscal Year 2008 - 2007 Date: August 1, 2008

To: Finance Officer From (Department): Parks and Recreation Amendment #: /

Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Administration	Office Supplies	10560250	56010	\$179.00
<b>"FROM" Subtotal:</b>				<b>\$ 179.00</b>

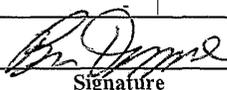
Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Administration	Office Furniture	10560250	57810	179.00
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 179.00</b>

*COMMENTS CONCERNING BUDGET AMENDMENT REQUEST*

1 To purchas a used crednza for Assistant Directors Office.  
 2  
 3  
 4

	1	2	3	4
Balance in account for which funds are requested:	-			
Original appropriation in account:	-			
Plus or minus prior amendments:	-			
Amount of appropriation to date:				

Bruce Dinnie  
**Department Head**

  
 Signature

August 1, 2008  
 Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_

Signature of Town Administrator: \_\_\_\_\_



Appendix C

Addendum to Minutes for the September 2, 2008 Town Council Meeting

Executive Session

Brian Motola made a motion for the Town Council, consistent with the Connecticut Freedom of Information Act to go into executive session regarding a personnel matter, specifically, the position of building official and the following people were invited to attend. John Ward Interim Town Administrator, and Peter Hobbs, Building Official. The Motion was seconded by Bill Campbell, motion carried unanimously.

In attendance in executive session were Mayor Jason L. McCoy, Council people Motola, Herbst, Campbell, Schaeffer, Herold, Fox, Wheelock, Winkler, Champagne and Anderson along with Mr. Ward and Mr. Hobbs.

At 9:03 Councilman Campbell made a motion to go out of executive session, seconded by Councilwoman Herold. The motion carried unanimously.

At 9:05 Councilman Brian Motola made a motion for the Town Council to go into executive session consistent with the Connecticut Freedom of Information Act regarding a personnel matter, specifically, the executive assistant and the following individuals were invited to attend: John Ward Interim Town Administrator and Diane Wheelock, Executive Assistant. The Motion was seconded by Councilwoman Schaeffer. All present voted aye except Councilwoman Wheelock who abstained. In attendance in executive session were Mayor Jason L. McCoy, Council people Motola, Herbst, Campbell, Schaeffer, Herold, Fox, Wheelock, Winkler, Champagne, and Anderson and Mr. Ward. At 9:07, Councilman Champagne made a motion to move the matter to Public Session. There was no second.

At 9:31, Councilman Anderson made a motion to go out of executive session, seconded by Councilman Campbell. All present voted aye except Councilwoman Wheelock who abstained.

At 9:35 PM, Councilman Winkler made a Motion for the Town Council to go into Executive Session consistent with the Connecticut Freedom of Information Act regarding contract negotiations, specifically the interim town administrator. The following individuals were invited to attend: Jim Luddecke, Finance Officer. The Motion was seconded by Councilwoman Schaeffer. The vote was unanimous. In attendance were Mayor Jason L. McCoy, Councilpeople Motola, Herbst, Campbell, Schaeffer, Herold, Fox, Wheelock, Winkler, Champagne, and Anderson and Mr. Luddecke.

At 9:47 PM, Councilman Herbst made a motion to go out of executive session, seconded by Councilwoman Schaeffer. Motion carried unanimously.

At 9:53 PM, Councilman Champagne made a motion to adjourn, seconded by Councilman Wheelock. The motion carried unanimously.

RECEIVED  
VERNON TOWN CLERK  
08 SEP 11 PM 3:44  
via Sept. 16<sup>th</sup>  
Agenda Packet