

June 3, 2008

**MINUTES  
VERNON TOWN COUNCIL  
REGULAR MEETING  
SENIOR CENTER 2<sup>ND</sup> FLOOR, CONFERENCE ROOM  
26 PARK PLACE  
TUESDAY, JUNE 3, 2008  
7:30 P.M.**

**Meeting was called to order at 7:30 PM**

**A) PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**Present:** Bill Campbell, Daniel Champagne, Mark Etre, Bill Fox, Marie Herbst, Peggy A. Jackle, Brian R. Motola, Pauline Schaefer, Diane Wheelock, Michael A. Winkler

**Absent:** Daniel Anderson

**Entered During Meeting:** Nancy E Herold (7:32 PM)

**Also Present:** Mayor Jason L. McCoy, Town Administrator Christopher Clark, Recording Secretary Jill Kentfield, Technical Advisor, Christopher Prue

**CITIZEN'S FORUM:**

Mike Carlos, 34 Reed St. – Spoke regarding an employee hired by the Board of Education without certification for a position. This matter is being investigated by the State Board of Education and Attorney General's office. Mayor McCoy will also have the Town Attorney review the documentation.

Carl Schaefer, 34 Fox Hill Drive – Invited Town Council Members to attend the Vernon Community Festival taking place on June 14, 2008. Many activities will occur during the day including an antique car show and entertainment.

**B) PUBLIC HEARINGS:**

none

**C) PRESENTATION:**

1. Wayne Johnson will be in attendance to present the Fidelco Bowling Tournament trophy to the Police and Fire Department.

The bowling tournament to benefit Fidelco, sponsored by the Vernon Manchester Lions Club, has been taking place for the past 12 years. This year, the fundraiser raised over \$12,000 for Fidelco. A member of the Police and Fire Department were present to accept the tournament trophy.

**D) CONSENT AGENDA ITEMS:**

- C 1.** Request for Tax Refunds – Current Fiscal Year.

Council Member Wheelock, seconded by Council Member Schaefer made a motion to adopt the consent agenda as presented. Motion carried unanimously.

**NEW BUSINESS (CONSENT ITEMS)**

1. **Request for Tax Refunds–Current Fiscal Year.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated May 28, 2008 to Christopher Clark, Town Administrator, is in the packet.) **Appendix A**

**PROPOSED MOTION:**

**THE TOWN COUNCIL APPROVES TWO (2) TAX REFUNDS FOR THE CURRENT FISCAL YEAR IN THE AMOUNT OF \$2,656.49 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED MAY 28, 2008 TO THE TOWN ADMINISTRATOR.**

Council Member Wheelock, seconded by Council Member Schaefer made a motion to approve two tax refunds for the current fiscal year. Motion carried unanimously.

**E) IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:**

None

**F) PENDING BUSINESS:**

None

**G) NEW BUSINESS:**

1. **Request to abate taxes for Town owned property.** (Memorandum from Carol S. Nelson, Collector of Revenue is in the packet.) **(Appendix B)**

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY ABATES THE TAXES ON THE 2006 GRAND LIST FOR PROPERTY ACQUIRED BY THE TOWN OF VERNON THROUGH TAX SALE AND STRICT FORECLOSURE, AS OUTLINED IN THE MEMO FROM THE COLLECTOR OF REVENUE DATED MAY 23, 2008.**

Council Member Wheelock, seconded by Council Member Schaefer made a motion to approve the request to abate taxes for Town owned property. Discussion took place. Motion carried unanimously.

2. **Request to transfer accounts to the Suspense List.** (Memorandum from Carol S. Nelson, Collector of Revenue along with supporting documentation is in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY AUTHORIZES THE COLLECTOR OF REVENUE TO REMOVE UNCOLLECTED TAXES IN THE AMOUNT OF \$135,161.91 FROM THE GRAND LISTS 2001 THROUGH 2006, TO PLACE SAID TAXES ON THE SUSPENSE LEDGER, AND TO TURN THEM OVER TO A COLLECTION AGENCY AS SHOWN IN THE MEMORANDUM DATED MAY 27, 2008, FROM THE COLLECTOR OF REVENUE TO THE TOWN ADMINISTRATOR, AND A COMPUTER LISTING RUN ON MAY 27, 2008.**

Council Member Wheelock, seconded by Council Member Schaefer made a motion to approve the request to transfer accounts to the Suspense List. Discussion took place. Motion carried unanimously.

3. **Request that the Town Council approve the budget amendment(s) for fiscal year 2007-2008 as provided by James Luddecke, Finance Officer.** (A copy of the budget amendments and supporting documentation is in the packet.) **(Appendix C)**

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE BUDGET AMENDMENT REQUESTS 52-54 FOR FISCAL 2007-2008 AS OUTLINED IN BUDGET AMENDMENT FORMS AS PROVIDED BY THE FINANCE OFFICER.**

Council Member Wheelock, seconded by Council Member Schaefer made a motion to approve the budget amendment for fiscal year 2007-2008. Motion carried unanimously.

**H) INTRODUCTION OF ORDINANCES:**

None

**I) ACTION ON ORDINANCES PREVIOUSLY PRESENTED:**

None

**J) DISCUSSION OF ADDITIONAL AGENDA ITEMS:**

**K) ADOPTION OF MINUTES:**

**PROPOSED MOTION #1:**

June 3, 2008

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF MAY 20, 2008 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

Council Member Wheelock, seconded by Council Member Jackle made a motion to approve the minutes of the regular Town Council meeting of May 20, 2008. Motion carried unanimously.

**PROPOSED MOTION #2:**

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF MAY 27, 2008 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

Council Member Wheelock, seconded by Council Member Jackle made a motion to approve the minutes of the Special Town Council meeting of May 27, 2008. Motion carried unanimously.

**POINT OF PERSONAL PRIVILEGE:**

Council Member Schaefer asked Town Council Members to let her know if they are attending the Flag Day Celebration at the Lodge of the Elks.

Council Member Herold asked that the minutes of the Planning and Zoning Commission, Zoning Board of Appeals, Inland Wetlands Commission, and Economic Development Committee, be placed on Town Council Agendas as an informational item until they are posted to the website.

**L) EXECUTIVE SESSION:**

None

**M) INFORMATIONAL ITEMS:**

1. Minutes of the Board of Education Meeting from May 12, 2008.
2. Invitation to the Town Council to attend the Flag Day ceremony at the Elks Lodge on June 8<sup>th</sup> beginning at 4:00 P.M.
3. Monthly report for the months of March and April 2008 from Bernice K. Dixon, Town Clerk.
4. Letter from Attorney Martin B. Burke to Mrs. Marie Herbst; Councilperson, dated May 8, 2008 regarding the Burn Ordinance along with supporting documentation is in the packet.

**ADJOURNMENT (7:55 PM)**

Council Member Schaefer, seconded by Council Member Wheelock moved to adjourn the meeting. Motion carried unanimously.

Received: June 4, 2008

Approved:

Respectfully Submitted,  
Jill Kentfield  
Recording Secretary



James E. Krupinski, Asst.

June 3, 2008

Appendix A



# TOWN OF VERNON

8 PARK PLACE, VERNON, CT 06066  
Tel: (860) 870-3660  
Fax: (860) 870-3585  
E-Mail: carol.nelson@ci.vernon.ct.us

OFFICE OF THE  
COLLECTOR OF REVENUE  
CAROL S. NELSON -CCMC

TO: Christopher Clark, Town Administrator  
FROM: Carol S. Nelson, Collector of Revenue *CSN*  
DATE: May 28, 2008  
SUBJECT: Refunds for Town Council Approval

**PRIOR YEARS:**

None

**CURRENT YEAR:**

First American RE Tax Service fbo Burney, John etal ..... 1838.35  
Paid at closing and by escrow agent  
  
First American RE Tax Service fbo Williams, James & Susan ..... 818.14  
Assessor's Correction – phase in error

(2) Current Overpayments ..... \$ 2,656.49

**Grand Total ..... \$ 2,656.49**

June 3, 2008

Appendix B



# NEW BUSINESS #1 TOWN OF VERNON

OFFICE OF THE  
COLLECTOR OF REVENUE  
CAROL S. NELSON -CCMC

8 PARK PLACE, VERNON, CT 06066  
Tel: (860) 870-3660  
Fax: (860) 870-3585  
E-Mail: cnelson@vernon-ct.gov

May 23, 2008

TO: Christopher Clark, Town Administrator  
FROM: Carol S. Nelson, Collector of Revenue *CSN*  
SUBJECT: Abatement of Taxes for Town Owned Property

I request that the Town Council abates the following taxes. The Town of Vernon acquired title to the properties at the tax sale held on June 17, 2006, with the exception of the Windsorville Road property that was acquired through strict foreclosure jointly with the Town of Ellington on July 28, 2006.

Proposed motion: That the Town Council hereby abates the taxes on the 2006 Grand List for property acquired by the Town of Vernon through tax sale and strict foreclosure, as outlined in the memo from the Collector of Revenue dated May 23, 2008.

47 South Street	42-0072-0010D	Vol 1886 Pg 158	06-100178	1,023.16
Bamforth Road	26-0068-0010A	Vol 1886 Pg 161	06-100442	1,334.16
Kevin Drive	39-0073-084A2	Vol 1886 Pg 164	06-101654	196.80
110 High Street	23-088A-00013	Vol 1886 Pg 170	06-101912	89.18
108 High Street	23-088A-00012	Vol 1886 Pg 170	06-101911	745.08
Maiden Lane	42-0073-0031B	Vol 1886 Pg 173	06-102727	325.48
Miller Road	52-140E-00004	Vol 1886 Pg 179	06-103493	132.62
Vernon Ave	39-062C-00045	Vol 1886 Pg 182	06-105582	1,156.78
Chestnut Street	40-0109-0045B	Vol 1886 Pg 185	06-106938	97.08
Echo Ridge Drive	31-0142-0221A	Vol 1886 Pg 188	06-107820	642.72
14 Laurel Street	41-0119-00009	Vol 1886 Pg 191	06-108171	799.04
28 Grand Ave	23-091A-00007	Vol 1886 Pg 194	06-108577	1,305.54
70 Union Street	23-0106-00020	Vol 1886 Pg 197	06-108707	1,041.60
Windsorville Road	06-0002-00070	Vol 1887 Pg 130	06-104048	250.44

TOTAL \$9,139.68



Appendix C (cont)

5/28/2008

TOWN OF VERNON

ADDITIONAL APPROPRIATIONS FROM GENERAL FUND BALANCE  
FISCAL YEAR 2007 - 2008

Date	Description	#	Pass Through	Additional Appropriation	Total
1/22/08	Building Inspection - Forms; engineering; & legal notices	20	-	5,500.00	5,500.00
	Elections - To cover excess costs	21	6,954.00	3,354.00	10,308.00
	Registrars - Tables, chairs, and carriers for elections	22	-	2,000.00	2,000.00
	Fire Department - Expedition vehicle / ATV slide in unit	23	-	40,800.00	40,800.00
	Engineering - Hand held GPS unit	24	-	5,585.00	5,585.00
	Adult Education Building - Security cameras	25	-	4,500.00	4,500.00
	Executive & Administration - CCM fee	26	-	10,024.00	10,024.00
	Pension - Town contribution	27	-	110,000.00	110,000.00
					-
03/04/08	Police - Electronic speed monitoring units (3)	28	13,385.00	-	13,385.00
	Elections - Election supply carriers (8)	29	7,000.00	-	7,000.00
	Town Clerk - Farmland preservation reimbursement	30	70,876.00		70,876.00
					-
05/06/08	Youth Services - KIDSAFE CT program	31	6,250.00	-	6,250.00
					-
04/01/08	Primary - Payroll and custodial fees	34	-	1,392.00	1,392.00
					-
04/22/08	Referendum - Fiscal year 2008/09 budget	37	-	8,030.00	8,030.00
					-
05/06/08	Recycling - Collection containers for office paper	46	10,000.00	-	10,000.00
	Recreation - Instructors; sporting goods; benches; CT water refund	47	11,753.27	-	11,753.27
	Recreation - R.E.K. After School Program; Field trips	48	47,932.00		47,932.00
	Recreation - Trips to baseball game / Ski program	49	9,548.00		9,548.00
					-
<b>Totals to Date:</b>			<b>\$ 214,299.82</b>	<b>\$ 904,702.34</b>	<b>\$ 1,119,002.16</b>
			<i>Original Budget:</i>		72,792,144.00
			<i>Revised Budget:</i>		\$ 73,911,146.16
<b>Balance brought forward:</b>			<b>\$ 214,299.82</b>	<b>\$ 904,702.34</b>	<b>\$ 1,119,002.16</b>

Appendix C (cont)

5/28/2008

TOWN OF VERNON

ADDITIONAL APPROPRIATIONS FROM GENERAL FUND BALANCE  
FISCAL YEAR 2007 - 2008

Date	Description	#	Pass Through	Additional Appropriation	Total
11/20/07	Capital Improvements - DPW pavement roller & trailer	1	\$ -	20,000.00	\$ 20,000.00
12/11/07	Capital Improvements - DPW skid steer loader	3	-	25,000.00	25,000.00
	Capital Improvements - DPW 12-ton trailer	3	-	18,560.00	18,560.00
	Capital Improvements - Police electrical protective system	6	-	31,048.00	
	Capital Improvements - Police Expedition and cruiser	7	-	60,647.34	
	Capital Improvements - Parks basketball standards	8	-	5,200.00	
	Capital Improvements - Parks outdoor grills	8	-	2,650.00	
12/18/07	Capital Improvements - Police records mgt. software	9	-	\$ 24,725.00	
01/08/08	Capital Improvements - Roadway improve. Group # 1	4	-	202,587.00	202,587.00
	Capital Improvements - Parks rotary mower; auger; grinder	10	-	17,700.00	
	Capital Improvements - Parks (1) dump truck; (2) PU trucks	10	-	53,000.00	
	Recreation - Fees collected for special events / refunds	12	16,434.00	-	16,434.00
	Recreation - Donation for Fox Hill Tower supervisor	12	1,300.00	-	1,300.00
	Parks - special events	13	2,624.76	-	2,624.76
	Recreation Programs - refunds	13	8,742.79	-	8,742.79
	Aquatics - Fee collected for swim team coaches	13	1,500.00	-	1,500.00
	Unemployment compensation	15	-	12,000.00	12,000.00
	Capital Improvements - Vernon Avenue bridge	18	-	30,400.00	30,400.00
01/22/08	Capital Improvement Education - Repair Central Adm. Building	16	-	200,000.00	200,000.00
	DPW Recycling - Leaf grinding at compost site	19	-	10,000.00	10,000.00
<b>Totals to Date:</b>			<b>\$ 30,601.55</b>	<b>\$ 713,517.34</b>	<b>\$ 744,118.89</b>
<i>Original Budget:</i>					72,792,144.00
<i>Revised Budget:</i>					\$ 73,536,262.89
<b>Balance brought forward:</b>			<b>\$ 30,601.55</b>	<b>\$ 713,517.34</b>	<b>\$ 744,118.89</b>

June 3, 2008

Appendix C (cont)

**Budget Amendment Request**

Total Amount Requested: \$ 10,360.00 Date: 5-13-08 FY 07/08

To: Finance Officer	From:(Department) Police	Amendment # <b>52</b>
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Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b> Police	Educational Allowances	10230180	52320	2,000.00
"	Medical Fees	10230180	53220	2,500.00
"	Main. Office Equipment	10230180	54330	1,800.00
"	Rental of Equipment	10230180	54450	800.00
"	Computer Main./User Ser.	10230180	54480	2,300.00
"	Other Communications	10230180	57790	960.00

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Police	Automotive Fuel-Gasoline	10230180	56260	10,360.00
2.				
3.				
4.				

COMMENTS CONCERNING BUDGET AMENDMENT REQUEST

- Additional Appropriation
- Pass-Through
- Transfer

Insufficient funds due to high price of gasoline.

	1	2	3	4
Balance in account for which funds are requested:	9,188.35			
Original appropriation in account:	85,600.00			
Plus or minus prior amendments:	--			
Amount of appropriation to date:	85,600.00			

**DEPARTMENT HEAD**

**SIGNATURE**

**DATE:**

James L. Kenny

5-13-08

At a meeting of the Town Council held on \_\_\_\_\_, the above request(s) was/were approved

in the amount of \$ \_\_\_\_\_ Town Administrator: \_\_\_\_\_

Appendix C (cont)

**Budget Amendment Request**

Total Amount Requested: 480.00 Fiscal Year 2007 - 2008 Date: April 23 2008

To: Finance Officer	From (Department): <u>BUILDING INSPECTION</u>	Amendment #: <b>53</b>
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Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
<b>From:</b>				
<u>Bldg. Inspection</u>	<u>OTHER FEES</u>	<u>10232187</u>	<u>53800</u>	<u>480.00</u>
				"FROM" Subtotal: <u>480.00</u>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
<u>1. Bldg. Inspection</u>	<u>PRINTING &amp; BINDING</u>	<u>10232187</u>	<u>55500</u>	<u>480.00</u>
<u>2.</u>				
<u>3.</u>				
<u>4.</u>				
				"TO" Subtotal: <u>480.00</u>

No. 1 COMMENTS CONCERNING BUDGET AMENDMENT REQUEST  
1 Will need to order more bldg permit forms this fiscal year, no funds left in the  
2 printing account.  
3  
4

	1	2	3	4
Balance in account for which funds are requested:	<u>214.30</u>			
Original appropriation in account:	<u>1,000.00</u>			
Plus or minus prior amendments:	<u>1,680.00</u>			
Amount of appropriation to date:	<u>2680</u>			

STEPHEN DUPRE  
 Department Head

Stephen Dupre  
 Signature

April 24 2008  
 Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

